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COMPLETE

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Page 1: Local Health Department/District Information

Q1

Department Name

Danbury Health & Human Services

Q2

Do you have a Board of Health?

No

Page 2: Board of Health

Q3

Complete the Board of Health information below. Please provide direct contact information for the Chairperson.

Respondent skipped this question

Q4

Board Function

Respondent skipped this question

Q5

Number of Board Members

Respondent skipped this question

Page 3: Director of Health and Local Health Department Information

Q6

Director of Health

Name	**Kara M. Prunty**
Degree(s)	**MPH, MPA**
Number of hours in Director of Health's average work week	**50**

Q7

Please list salary figures as whole dollars per year.

Minimum Annual Salary	**118773**
Maximum Annual Salary	**118773**
Actual Annual Salary	**118773**

Q8

An Acting Director of Health is defined as an approved individual covering for a Director of Health when he or she is absent, for example, due to a vacation, medical leave, conference, or position vacancy. See Connecticut General Statute Section 19a-200 or 19a-244.Do you have a staff person(s) who is the Acting Director of Health in your absence?

Yes,
If yes, please provide the name(s) of the Acting Director of Health.:
Fernanda Carvalho, MPH

Q9

If no, how do you assure coverage when the Director of Health is absent?

Respondent skipped this question

Q10

Does your department include a Housing Department?

Yes

Q11

Does your department include a Social Services Department?

Yes

Q12

Does your department include additional non-public health programs?

Yes,
If yes, what other types of programs?:
Environmental Impact Commission, Lake Impact, Greenways, HazMat, Sedimentaion & Erosion Control, Affordable Housing, Fair Rent

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Q13

Are there any collective bargaining units in your department?

Yes,
If yes, how many?:
1

Q14

Which of the following best describes your department with respect to participation in the Public Health Accreditation Board's national accreditation program?

My department plans to apply for accreditation, but has not yet registered on e-PHAB

Q15

In what calendar year does your department anticipate registering in e-PHAB in order to pursue accreditation?

2022

Page 4: Local Health Personnel

Q16

Administrative

	Full Time	Part Time	Contracted	Min. Salary-Hourly	Max. Salary-Hourly
Assistant or Deputy Director of Health	2			$46	$47
Environmental Health Supervisor					
Nursing Supervisor					
Office Manager	1				
Bookkeeper					
Secretary	1	1			

Q17

Medical

	Full Time	Part Time	Contracted	Min. Salary-Hourly	Max. Salary-Hourly
Dental Professional	0				
Dietitian / Nutritionist	0				
Lab Technician	0				
Nurse* (RN, APRN)*Does not include School Nurse	1	8	0	$35	$47
Physician / Medical Advisor		0	1	$85	$110
School Nurse	0				
Social Worker		1			

Q18

Public Health

	Full Time	Part Time	Contracted	Min. Salary-Hourly	Max. Salary-Hourly
Emergency Preparedness Coordinator		1		$32	$0
Environmental Health Inspector (e.g., food, lead, housing)	6	2			
Epidemiologist	1			$35	
Health Educator					
Outreach Worker		2			
Other Paid Worker (Please describe below)	1	8			

Other Paid Worker, please describe:
Community Health workers, Shelter Aid, Shelter Manager

Q19

How many of your staff have the following licenses and/or certifications?

	#
Dental Hygienist (RHD)	
Dentist (DMD/DDS)	
Food Inspector	**3**
Health Educator (CHES)	
Lead Assessor	**8**
Lead Inspector	**8**
Nurse (RN/APRN)	**9**
Pharmacist (RPh)	
Phase I SSDS	**8**
Phase II SSDS	**6**
Physician (MD/DO)	**1**
Registered Dietitian (RD)	
Registered Sanitarian (RS)	**2**
Social Worker (LSW)	
Veterinarian (DVM/VMD)	
Other (Please describe below)	

Page 5: Public Health Department Revenue

	Amount $	
Q20 DPH funds - all regardless of source	Amount $	**1620060**
Q21 State funds - other than DPH	Amount $	**69132**
Q22 Federal sources - direct	Amount $	**0**

Q23

Licensure/Permit fees

Amount $ **336040**

Q24

Local funds - city/town sources

Amount $ **1723000**

Q25

Medicaid

Respondent skipped this question

Q26

Medicare

Respondent skipped this question

Q27

Other revenue

Amount $ **125000**

Q28

Patient personal fees

Respondent skipped this question

Q29

Private foundations

Respondent skipped this question

Q30

Private health insurance

Respondent skipped this question

Q31

What is your total operating budget?

3343060

Page 7: 10 ES - #1 Monitor health status to identify and solve community health problems

Q32

Requirement 1: My department has participated in or
conducted a local community health assessment (CHA)
within the last five years.

Yes

Q33

If yes, does the CHA include? (Select all that apply)

Data and information from various sources and how the data were obtained

,

Demographics of the population,

Description of health issues and specific descriptions of population groups with particular health inequities

,

Description of factors that contribute to specific populations' health challenges

,

Description of existing community assets or resources to address health issues

---

Q34

If yes, please upload the CHA or provide web link.

1.1.2 CHA - Danbury Health & Human Services.pdf (12.4MB)

Q35

Web link/URL

Respondent skipped this question

Q36

Requirement 2: My department shared the findings from the community health assessment with the residents in my jurisdiction and asked for their input.

Yes

Q37

If yes, what methods did you use to seek input from residents? (Select all that apply)

Community/town forums,

Listening sessions,

Presentations and discussions at local meetings

Q38

Requirement 3: My department routinely gathers information, collects data and/or conducts community dialogues specific to populations or geographic areas in the community where health inequities and poorer health indicators were identified in the community health assessment.

Yes

Q39

If yes, how is the data provided? (Select all that apply)

Organizing town meetings,

Conducting focus groups,

Participating in other local organizations' community meetings (e.g., church community meetings, school public meetings, community association meetings or assemblies, etc.)

,

Conducting group discussions with specific populations (e.g., teenagers, young mothers, residents of a specific neighborhood, etc.)

Page 8: 10 ES - #1 Monitor health status to identify and solve community health problems

Q40

Requirement 1: My department shared the results of the community health assessment with the partners/stakeholders and the public.

Yes

Q41

If yes, how did your department share the results of the CHA? (Select all that apply)

Emails to partners and stakeholders,

Social media

Page 9: 10 ES - #1 Monitor health status to identify and solve community health problems

Q42

Requirement 1: My department has written processes and/or protocols used to collect surveillance data from multiple sources and to review and analyze the data.

Yes

Q43

If yes, how are the data collected? (Select all that apply)

Fax,

Emails,

Web reports,

Electronic data,

Phone calls

Q44

Requirement 2: My department has written processes and/or protocols that (1) specify which surveillance data are confidential and (2) assure the confidential data are maintained and handled in a secure confidential manner.

Yes

Q45

If yes, please upload the protocol.

1.2.1. 24-7 Surveillance Systems Confidentiality- Danbury Health & Human Services.pdf (435.7KB)

Q46

If no, is the protocol in development?

Respondent skipped this question

Q47

Requirement 3: My department has a 24/7 contact system or protocol to collect data from those who report data to my department.

Yes

Q48

If yes, how does your department collect the data 24/7? (Select all that apply)

A designated telephone line (voice or fax),

Email address,

Health department's website,

A call center

Q49

Requirement 4: My department regularly uses the state DPH surveillance systems.

Yes

Q50

If yes, which surveillance systems do your department use? (Select all that apply)

CTSITE (childhood lead),

CTEDSS (reportable diseases),

CTEPHT (private well, healthy homes),

CTWiz (immunizations),

Syndromic Surveillance (opioids)

Q51

How many staff have been trained to use any of the state surveillance systems?

15

Page 10: 10 ES - #1 Monitor health status to identify and solve community health problems

Q52

Requirement 1: My department has been involved in the collection of primary quantitative data in addition to surveillance data.

Yes

Q53

If yes, how has your department collected primary quantitative data? (Select all that apply)

Surveys of target groups,

Vital records,

Inspection data,

Data collected for community health assessment

Q54

Requirement 2: My department has been involved in the collection of primary qualitative data.

Yes

Q55

If yes, how your department has been involved in the collection of primary qualitative data? (Select all that apply)

Forums,

Focus groups,

Group interviews,

Stakeholder interviews,

Key informant interviews

Q56

Requirement 3: My department uses standardized data collection instruments to collect quantitative or qualitative data.

Yes

Page 11: 10 ES - #1 Monitor health status to identify and solve community health problems

Q57

Requirement 1: My department analyses various types of data and draws conclusions.

Yes

Q58

If yes, do the analyses of the data include the following? (Select all that apply)

Defined timelines,

Description of the analytic process used to analyze the data

,

Comparison of the data to other local agencies, the state or nation

,

Time/trend analysis,

Primary and secondary data from multiple sources

Q59

Requirement 2: My department shares data and data analyses.

Yes

Q60

If yes, with whom does you department share the data and data analyses? (Select all that apply)

Internal staff,

Community groups,

Public Health Partners,

Elected officials,

Department of Public Health or other state entities,

Residents,

Media

Page 12: 10 ES - #1 Monitor health status to identify and solve community health problems

Q61

Requirement 1: My department has used data to develop policies, processes, programs or interventions or to revise or expand existing policies, processes, programs or interventions.

Yes

Q62

If yes, how has the department used data? (Select all that apply)

Local ordinances,

Licensing/Permitting Program,

Health Promotion Programs

Page 13: 10 ES - #1 Monitor health status to identify and solve community health problems

Q63

Requirement 1: My department provides summaries or fact sheets of community health data.

Yes

Q64

If yes, who are the summaries/fact sheets shared with? (Select all that apply)

Residents,

Public health partners,

Community groups,

Key stakeholders,

Elected officials

Page 14: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q65

Requirement 1: My department has a written protocol that includes a procedure for conducting investigations of suspected or identified health problems and environmental and occupational public health hazards.

Yes

Q66

If yes, for which of the following entities does the protocol delineate the assignment of responsibilities? (Select all that apply)

Internal staff,

Contractors/consultants,

Other local health departments (MOU),

DPH (Food, Asbestos, SSDS),

Other state agencies (DEEP, DCP)

Page 15: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q67

Requirement 1: My department conducts reviews or programmatic evaluations (e.g., After Action Report) of investigations to ensure capacity to respond to outbreaks of infectious disease.

Yes

Q68

Requirement 2: My department has a written report or other documentation of a completed investigation of a non-infectious health problem or hazard.

Yes

Page 16: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q69

Requirement 1: My department has a tracking log or audit on investigations that includes reporting lab test results and investigation results.

Yes

Q70

If yes, how does your department track investigations? (Select all that apply)

Tracking log,

State surveillance systems (CTEDSS, CTSITE, CTEPHT– also known as MAVEN)

Page 17: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q71

Requirement 1: My department has written protocols for the containment/mitigation of health problems and hazards.

Yes

Q72

If yes, does the protocol(s) include? (Select all that apply)

Contact management,

Use of prophylaxis and emergency biologics,

Communication with the public health laboratory,

Process for exercising legal authority for disease control

Page 18: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q73

Requirement 1: My department has an infectious disease outbreak protocols that describe the process for determining when the EOP will be implemented.

Yes

Q74

If yes, please upload the protocol.

2.2.2 EOP Evaluation and Implementation - Danbury Department of Health & Human Services.pdf (446.2KB)

Q75

If no, is the protocol in development?

Respondent skipped this question

Q76

Requirement 2: My department has protocols that specifically address environmental public health hazards and that describe the process of determining when the EOP will be implemented.

Yes

Q77

If yes, please upload one protocol.

2.2.2 EOP Protocols - Danbury health department.pdf (297.2KB)

Q78

If no, is the protocol in development?

Respondent skipped this question

Q79

Yes

Requirement 3: My department has cluster evaluation protocols describing the process for determining when the EOP will be implemented.

Q80

If yes, please upload the protocol.

2.2.2 EOP Evaluation and Implementation - Danbury Department of Health & Human Services.pdf (446.2KB)

Q81

Respondent skipped this question

If no, is the protocol in development?

Page 19: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q82

Yes

Requirement 1: My department has a written description of how it determines if an event has risen to the level of significance requiring an AAR.

Q83

Respondent skipped this question

If no, is the documentation in development?

Q84

How many drills and exercises did your department conduct or participate in the last fiscal year?

3

Q85

How many real world public health events did your department respond to in the last fiscal year?

5

Q86

How many were significant that required the development of an AAR?

2

Page 20: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q87

Yes

Requirement 1: My department has policies and procedures outlining how the department maintains 24/7 access to support services in emergencies.

Q88

Respondent skipped this question

If no, are the policies and procedures in development?

Q89

Yes

Requirement 2: My department has a call down list that is used to contact epidemiological and environmental local public health resources.

Q90

If yes,

When was the call down list last tested?   **October 16th with our drive through POD exercise**

What was the response time?   **average 15 minutes**

Q91

Yes

Requirement 3: My department has a written policy or procedure to assure 24/7 access to laboratory services.

Q92

If yes, please upload the protocol.

2.3.2. Access to lab Services- Danbury Health Department.pdf (964.4KB)

Q93

Respondent skipped this question

If no, is the policy/procedure in development?

Q94

Yes

Requirement 4: My department has protocols for handling and submitting of specimens.

Q95

If yes, please upload the protocol.

2.3.2. Lab Access - Danbury Health Department.pdf (362.4KB)

Q96

If no, is the policy/procedure in development?

Respondent skipped this question

Page 21: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q97

Requirement 1: My department has a protocol, procedure or policy that identifies support personnel (within or outside the department) who will be called on to provide surge capacity.

Yes

Q98

If no, is the protocol/procedure/policy in development?

Respondent skipped this question

Q99

Requirement 2: My department has staffing lists for surge capacity which includes both the staffing needed for a surge response and how staff will fill those needs.

Yes

Q100

If yes, how are staff notified if they are needed for surge capacity? (Select all that apply)

Email,

Call down,

Text

Q101

Requirement 3: My department has a document detailing the availability of equipment (transportation, field communications, personal protective equipment (PPE), etc.) to support a surge.

Yes

Q102

If no, is the document in development?

Respondent skipped this question

Q103

Requirement 4: My department has a schedule for training or exercises to prepare personnel who will serve in surge capacity (e.g., ICS or PPE).

Yes

Q104

If no, is the schedule in development?

Respondent skipped this question

Q105

Yes

Requirement 5: My department has a list and description of contracts, MOAs/MOUs, and/or mutual assistance agreements providing addition staff and services, including laboratory services, for surge capacity.

Page 22: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q106

Yes

Requirement 1: My department has a communication protocol to contact staff, health care providers, response partners, the media and others, 24/7.

Q107

If yes, please upload the protocol.

DHHS 2.4.1. Communications- Danbury Health Department.pdf (306.2KB)

Q108

Respondent skipped this question

If no, is the protocol in development?

Q109

Yes

Requirement 2: My department provides information to partners and the public about how to contact the health department to report a public health emergency, risk, problem, or environmental or occupational public health hazard.

Q110

If yes, how does your department inform partners and the public? (Select all that apply)

Web page,

Press release/media,

Social media,

Distribution of printed materials (brochures, flyers, factsheets)

,

Automated call systems,

Email listservs

Q111

Yes

Requirement 3: My department's partners and the public can contact the health department 24/7.

Q112

If yes, how does the public and partners contact your department 24/7? (Select all that apply)

Police dispatch,

Web site,

24/7 phone number,

Staff call down list

Q113

Requirement 4: My department has established or participates in a Health Alert Network (HAN) or similar system that receives and issues alerts 24/7.

Yes

Q114

If yes, how often does your department test the system?

Every 6 months

Q115

Requirement 5: My department provides information to the public and uses the media to communicate information to the public during a public health emergency.

Yes

Q116

If yes, how does your department provide information and use the media to communicate information to the public? (Select all that apply)

Web page,

Social media,

Distribution of printed materials (brochures, flyers, factsheets)

,

Automated call systems,

Email listservs,

Press release,

Press conference,

Public service announcement

Page 23: 10 ES - #3 Inform, educate, and empower people about health issues

Q117

Requirement 1: My department has provided information to the public on health risks, health behaviors, disease prevention, or wellness.

Yes

Q118

If yes, how has your department provided information to the public? (Select all that apply)

Public presentation,

Press release,

Media communications,

Brochure,

Social media,

Public service announcement

Q119

Requirement 2: My department has developed and implemented or sustained population based health promotion strategies.

Yes

Q120

If yes, what types of health promotion strategies were developed and implemented or sustained? (Select all that apply)

Farmers markets,

Smoke free zones,

Biking pathways,

Immunizations,

Media campaigns,

Radon test kits

Page 24: 10 ES - #3 Inform, educate, and empower people about health issues

Q121

Requirement 1: My department has assessed health inequity across the jurisdiction within the last five years.

Yes

Q122

If yes, does the assessment include? (Select all that apply)

Analysis of factors that contribute to higher health risks and poorer health outcomes of specific populations

,

The use of health equity indicators,

Plans and/or efforts to address social change, social customs, community policy, level of community resilience, or the community environment

,

Internal policies and procedures to ensure programs address specific populations at higher risk for poor health outcomes

---

Page 25: 10 ES - #3 Inform, educate, and empower people about health issues

Q123

Requirement 1: My department has a policy, plan or strategy for branding.

Yes

Q124

If yes, does the branding policy, plan or strategy? (Select all that apply)

Ensure that staff have a clear understanding and commitment to the brand of the department

,

Communicate the department's brand in a variety of ways to different stakeholders (public, Board of Health, elected officials, policy makers, the media)

,

Integrate brand messaging into organizational communication strategies and external communications

,

Use a common visual identity (logo) to communicate the community health board's brand

---

Q125

If no, is the policy, plan or strategy in development?

Respondent skipped this question

Page 26: 10 ES - #3 Inform, educate, and empower people about health issues

Q126

Requirement 1: My department has external communication procedures or protocols.

Yes

Q127

If yes, does the external communication procedures or protocols include? (Select all that apply)

The process for dissemination of accurate, timely, and appropriate information for different audiences

,

Coordination with community partners for the communication of targeted and unified public health messages

,

A contact list of media and key stakeholders,

A designated staff position as the public information officer – please provide the staff person's name below.:

John Kleinhans

Q128

If yes, please upload the procedure or protocol.

3.2.3 External Communications Procedures - Danbury Health Department.pdf (173KB)

Q129

If no, is the protocol in development?

Respondent skipped this question

Page 27: 10 ES - #3 Inform, educate, and empower people about health issues

Q130

Requirement 1: My department has a risk communication
plan, protocol or procedure.

Yes

Q131

If yes, does the risk communication plan, protocol or
procedures? (Select all that apply)

Address how information is provided 24/7,

Delineate roles, responsibilities and chain of command,

**Describe how information will be disseminated if
disruption in communication technologies**

,

Address how message clearance will be expedited,

Describe on the health department will work with media

Q132

If yes, please upload the plan, protocol or procedure.

3.2.4. Risk Communications Plan - Danbury Health Department.pdf (306.2KB)

Q133

If no, is the plan, protocol or procedure in development?

Respondent skipped this question

Page 28: 10 ES - #3 Inform, educate, and empower people about health issues

Q134

Requirement 1: My department maintains a website or
web page to inform the public about public health issues.

Yes

Q135

If yes, my department's website or web page has the following information: (Select all that apply)

24/7 contact number for reporting health emergencies,

Notifiable/reportable conditions link or contact number,

Health data,

Links to public health-related news,

Information and materials from program activities,

Links to CDC and other public health-related federal, state, or local agencies, as appropriate

,

The names of the Director of Health and leadership team

Page 29: 10 ES - #3 Inform, educate, and empower people about health issues

Q136

Requirement 1: My department has demographic data defining ethnic distribution and languages in the jurisdiction.

Yes

Q137

Requirement 2: My department has access to staff or contractors who provide interpretation, translation or specific communication services.

Yes

Q138

If yes, how does your department provide interpretation, translation or specific communication services? (Select all that apply)

Bi-lingual or multi-lingual staff,

Language cards

Page 30: 10 ES - #4 Mobilize community partnerships and action to identify and solve health problems

Q139

Requirement 1: My department has been an active member of a community partnership(s) or coalition(s) to improve the health of the community.

Yes

Q140

If yes, what sectors of the community do the members of the partnership(s) or coalitions(s) represent? (Select all that apply)

School systems,

Hospitals/Community Health Centers,

Social service organizations,

Local government agencies,

Not-for-profit organizations,

Faith institutions,

Community members,

Youth organizations

Q141

If yes, which health issue(s) are being addressed in the community partnership(s) or coalition(s)? (Select all that apply)

Maternal and child health,

HIV/AIDS,

Childhood injury prevention,

Chronic disease prevention,

Obesity,

Anti-tobacco,

Health equity,

Immigrant workers,

Housing,

Transportation,

Parks and recreation,

Domestic violence,

Substance abuse

Q142

Requirement 2: My department has made a change in a policy or created or revised a program that was implemented through the work of the partnership(s) or coalitions(s).

Yes

Q143

If yes, what policy change or revision was implemented? (Select all that apply)

Increase the number and types of tobacco free locations

,

Improvement of neighborhoods and the physical environment (e.g., increase in the number of bike path miles, parks, playgrounds, green spaces)

,

Access to Healthy food (e.g., removal of soda machines in schools, expansion of farmers' markets)

,

Improve health literacy

Page 31: 10 ES - #4 Mobilize community partnerships and action to identify and solve health problems

Q144

Requirement 1: My department engages with the community as a whole or with specific populations that will be affected by a policy or strategy.

Yes

Q145

If yes, which sectors of the community has your department engaged? (Select all that apply)

Senior Citizens,

School-age groups,

Parent/Teacher groups,

Service providers, i.e., tattoo artists, salon owners, nail technicians, massage therapists, food establishment owners and workers

,

Advisory groups

Q146

Requirement 2: My department communicates and collaborates with the governing entity, advisory board and/or elected officials concerning public health policy or strategy at least quarterly.

Yes

Q147

If yes, how does your department communicate and collaborate? (Select all that apply)

Meetings,

Reports,

Fact sheets,

Emails

Page 32: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q148

Requirement 1: My department monitors and tracks the public issues being discussed by my department's governing entity, elected officials, individuals and/or other entities that set policies and practices that impact the health department or public health.

Yes

Q149

If yes, how is your department monitoring and tracking issues? (Select all that apply)

Meeting agendas and minutes,

Legislative Reports/Summaries,

Professional organizations (CADH, CEHA)

Page 33: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q150

Requirement 1: My department has contributed to the formal discussions concerning public policy and practice and its impact on public health.

Yes

Q151

If yes, how has your department contributed to the discussions? (Select all that apply)

Issue briefs,

Media statements,

Talking points,

Fact sheets,

Participation in an advisory or work group

Page 34: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q152

Requirement 1: My department has informed policy makers and/or the public about potential health impacts of policies that are being considered or in place.

Yes

Q153

If yes, how has your department informed policy makers and/or the public? (Select all that apply)

Impact statements (science based) or fact sheets that address current or proposed policies

,

Distribution of emails, briefing statements or reports on policy impacts

,

Meetings/discussions of policy issues and impacts,

Presentation of evaluation or assessments of current and/or proposed policies

Page 35: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q154

Requirement 1: My department has a community health improvement plan (CHIP) dated within the last five years.

Yes

Q155

If yes, does the CHIP include the following? (Select all that apply)

Community health priorities,

Measurable objectives,

Improvement strategies,

Activities with time-framed targets,

Policy changes,

Consideration of national or state health improvements priorities

Q156

If yes, please attach the CHIP or provide the web link.

5.2.2. CHIP - Danbury Health Department.pdf (12.4MB)

Q157

Web link/URL

Respondent skipped this question

Q158

If no, where is your department in the process? (Select one)

Respondent skipped this question

Page 36: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q159

Requirement 1: My department has a tracking process to document actions taken toward the implementation of the CHIP.

Yes

Q160

Requirement 2: My department and/or my partners have implemented some areas of the CHIP.

Yes

Q161

If yes, what area has been implemented and by whom? (Provide one example)

The health department has increased services for access to immunizations

Page 37: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q162

Requirement 1: My department has a strategic plan dated within the last five years.

No

Q163

If yes, does the plan include? (Select all that apply)

Respondent skipped this question

Q164

If no, where is your department in the process? (Select one)

My department has begun planning for a strategic plan

Page 38: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q165

Requirement 1: Since the strategic plan's adoption, my department has reviewed the plan and has monitored and assessed progress towards reaching the goals and objectives.

Respondent skipped this question

Page 39: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q166

Requirement 1: My department participates in preparedness meetings with other government agencies, local health departments and health care providers.

Yes

Q167

Requirement 2: My department has conducted drills or exercises or responded to real events that tested components of the All Hazards EOP within the last five years.

Yes

Q168

Yes

If yes, did your department develop an AAR after the emergency or drill/exercise?

Q169

Yes

Requirement 3: As a result of an exercise, drill or real event, my department has revised the All Hazards EOP.

Page 40: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q170

Yes

Requirement 1: My department has a public health emergency response plan that is dated within the last five years.

Q171

If yes, does your department's public health EOP include? (Select all that apply)

The health department staff responsible for coordinating a response

,

The roles and responsibilities of the health department and its partners

,

A health department communication network that addresses communication with other members of emergency networks or organizations that are also responders; or an emergency communication plan.

,

How the health department will manage continuity of operations during an emergency

---

Q172

Yes

Requirement 2: Within the last five years, my department has tested the public health EOP through drills and exercises.

Q173

Yes

If yes, did your department complete an AAR the drills or exercises?

Q174

Yes

Requirement 3: My department has revised the public health EOP based on AARs.

Page 41: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q175

Requirement 1: My department reviews regulations, statutes, and ordinances for their public health implications.

Yes

Q176

If yes, when reviewing laws, does your department? (Select all that apply)

Consider evidence-based practices, promising practices

,

Consider the impact on health equity,

Use model public health laws, checklists, templates or some other standard outline or guide

,

Solicit input from key partners and stake holders,

Collaborate with other municipal departments, Tribes, state health department

Q177

Requirement 2: My department has access to legal counsel as needed.

Yes

Page 42: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q178

Requirement 1: My department provides advice and recommendations to the governing entity and/or elected officials on the public health impact of new laws and changes to current laws.

Yes

Q179

If yes, how does your department provide advice and recommendations? (Select all that apply)

Talking points,

Fact sheets,

Official public testimony,

Presentations,

Meetings

Page 43: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q180

Requirement 1: My department's staff have been trained in laws related to their job responsibilities within the past two years.

Yes

Q181

If yes, on which laws have staff received training? (Select all that apply)

Food,

Lead,

Infectious disease (e.g., TB, STD, immunizations),

Subsurface sewage disposal systems,

Housing, hoarding, blight,

Uniform relocation Act,

Opioid/naloxone,

Legal orders,

Disaster response/emergency preparedness,

Vector control,

Surveillance/outbreak investigations,

Health care – ACA, HIPPA, insurance claims

Q182

Requirement 2: My department ensures consistent application of public health laws.

Yes

Q183

If yes, how does your department ensure the consistent application of public health laws? (Select all that apply)

Enforcement documents or logs,

Written review of case reports,

Communications with other agencies

Page 44: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q184

Requirement 1: My department has information concerning public health related laws available to the public.

Yes

Q185

If yes, how is your department providing information concerning public health related laws? (Select all that apply)

Website,

Flyers/Brochures,

Information/training session,

Email or fax,

Regular mail,

Phone conversations

Q186

Requirement 2: My department has information about permit/license applications available to the public.

Yes

Q187

If yes, how is your department providing information about permit/license applications? (Select all that apply)

Website,

Flyers/Brochures,

Email or fax,

Regular mail,

Phone conversations

Page 45: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q188

Requirement 1: My department provides information or education to regulated individuals or entities about their responsibilities related to public health laws.

Yes

Q189

If yes, how is your department providing information or education to regulated individuals or entities? (Select all that apply)

Website,

Flyers/Brochures,

Information/training session,

Email or fax,

Regular mail,

Phone conversations

Page 46: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q190

Requirement 1: My department has local ordinances/regulations for conducting enforcement actions.

Yes

Q191

If yes, what types of ordinances/regulations? (Select all that apply)

Housing,

Blight,

Food,

Public Pool,

Day care,

Animals (e.g. chickens),

Private wells,

Septic systems

Q192

Please provide a link to where these ordinances can be found:

https://library.municode.com/ct/danbury/codes/code_of_ordinances?nodeId=COORDACO

Q193

Requirement 2: My department has a written procedure or protocol (e.g. decision tree) for enforcement program areas.

Yes

Q194

If yes, please upload the protocol.

6.3.1. LHD Written Enforcement Procedures- Danbury Health Department.pdf (131.4KB)

Q195

If no, is the protocol in development?

Respondent skipped this question

Page 47: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q196

Requirement 1: My department maintains a database or log of inspection reports with action taken, current status, follow-up, return inspections, and final results/closure.

Yes

Q197

If yes, what is/are the database(s) or log(s)? (Select all that apply)

Infectious disease (CTEDSS - MAVEN),

Spreadsheet,

Childhood Lead (CTSITE - MAVEN),

Inspection software

Page 48: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q198

Requirement 1: My department has a database or log of actions related to investigations and complaints.

Yes

Q199

If yes, does the database or log document? (Select all that apply)

An analysis of the situation,

Actions taken,

Meetings,

Hearings,

Official communications,

Notice of violations,

Legal orders,

Compliance plans

Page 49: Copy of page: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q200

Requirement 1: My department analyzes the information in the database or log of investigations and complaints.

Yes

Q201

If yes, does your department analyze the data for? (Select all that apply)

Statutory requirements,

Patterns and trends,

**Performance improvement for the enforcement program
,**

Development of a summary annual report

Q202

Requirement 2: My department conducts debriefings or other methods to evaluate what worked well, to identify problems and recommends changes in the investigation/response procedure to the enforcement protocols or procedures.

Yes

Page 50: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q203

Requirement 1: My department has a protocol for notifying other agencies and the public of enforcement activities.

Yes

Q204

If yes, how does your department notify other agencies and the public of enforcement activities? (Select all that apply)

Posting on a website,

Minutes from public meetings,

Conference calls,

Emails,

Correspondence,

Press release,

Public presentation,

Reports,

MOUs and MOAs with other agencies for sharing information on enforcement activities

---

Q205

If no, is the protocol in development?

Respondent skipped this question

Page 51: 10 ES - #7 Link people to needed personal health services and assure the provision of health care

Q206

Requirement 1: My department participates in a collaborative process to assess the availability of health care services to the population.

Yes

Q207

If yes, with whom does your department collaborate to assess the availability of health care services? (Select all that apply)

Health care providers,

Social service organizations,

Private sector employers,

Health insurance companies,

Community based organizations,

Mental/behavior health organizations,

Local Coalitions,

Military installations,

Correctional agencies,

Specific populations who may lack health care and/ or experience barriers to service (e.g., disabled, non-English speaking)

Q208

If yes, do you maintain documentation (agendas, minutes, rosters) of the collaborative process/meetings?

Yes

Q209

Requirement 2: My department shares public health data for assessment and planning purposes.

Yes

Q210

If yes, how does your department share the data? (Select all that apply)

Reports,

Emails,

Data sharing agreements

Q211

Requirement 3: My department assesses emerging issues that may impact access to care.

Yes

Q212

If yes, please provide an example of an emerging issue.

Increasing younger (under 18 years old) population with not enough access to medical services for those uninsured or underinsured

---

Page 52: 10 ES - #7 Link people to needed personal health services and assure the provision of health care

Q213

Requirement 1: My department has a process for identifying populations who lack access to health care.

Yes

Q214

If yes, how are the populations identified? (Select all that apply)

Assessment survey,

Survey of particular population groups,

Analysis of secondary or health care data,

Coalitions,

Community groups,

Public Health Partners

Q215

Requirement 2: My department has a report or has developed a report that identifies populations who experience barriers to health care services.

Yes

Q216

If yes, in the report, are the populations who experience barriers identified by the following? (Select all that apply)

Age,

Ethnicity,

Geographic location,

Health insurance status,

Educational level,

Mental or physical disabilities,

Special health needs

Page 53: 10 ES - #7 Link people to needed personal health services and assure the provision of health care

Q217

Requirement 1: My department has a process used to identify gaps in health care services and barriers to health care services.

Yes

Q218

If yes, how are the gaps in health care services and barriers to care identified? (Select all that apply)

Community Health Assessment,

Sector maps,

Analysis of hospital admissions or emergency department data

,

Focus groups,

Studies of groups or populations

Q219

Requirement 2: My department has a report or developed a report of analysis of data from various sources that identify and describe gaps in access to health care services and barriers to health care services in my jurisdiction.

Yes

Q220

If yes, does the report include? (Select all that apply)

Assessment of capacity and distribution of health care providers

,

Assessment of the availability of health care services, for example, clinical preventive services, EMS, emergency departments, urgent care, occupational medicine, ambulatory care (primary and specialty), inpatient care, chronic disease care (e.g., diabetic care, HIV health services), dental, and other health care services.

,

Assessment of cause(s) for lack of access to services and barriers to access to care

,

Results of data or information gathered concerning access

Page 54: 10 ES - #7 Link people to needed personal health services and assure the provision of health care

Q221

Requirement 1: My department participates in a collaborative process for developing strategies to improve access to health care.

Yes

Q222

If yes, what strategies has the coalition developed to improve access to health care services and reduce barriers to care? (Select all that apply)

Linking individuals with needed and convenient services

,

Establishing systems of care in partnership with other members of the community

,

Addressing transportation barriers,

Addressing clinic hours,

Expanding roles of care givers (e.g., mid-level providers) to provide screenings and referrals

,

Working with employers to increase the number of insured workers

---

Page 55: 10 ES - #7 Link people to needed personal health services and assure the provision of health care

Q223

Requirement 1: My department has collaboratively implemented strategies to improve access to health care services for those who experience barriers.

Yes

Q224

If yes, what strategies have been implemented to improve access to health care services? (Select all that apply)

Coordination of service programs to optimize access (e.g., WIC, immunizations, and lead testing)

,

Contractual arrangements with local VNA services,

Cooperative system of referrals between partners that shows the methods used to link individuals with needed health care services

,

Case management,

Assistance to eligible beneficiaries with application in Medicaid, workers' compensation, or other medical assistance programs

,

Assister Program,

Subcontracts in the community to deliver health care services in convenient and accessible locations

,

Transportation programs

Page 56: 10 ES - #7 Link people to needed personal health services and assure the provision of health care

Q225

Requirement 1: My department has initiatives to ensure that access and barriers are addressed in a culturally competent manner and take into account cultural, language and low literacy barriers.

Yes

Q226

If yes, what are some of the initiatives? (Select all that apply)

Use of lay health advocates indigenous to the target population

,

Faith based nursing,

Family-based care,

Informational materials developed for low literacy individuals

,

Culturally competent initiatives developed with members of the target population

,

Language/interpretive services,

Provision of health care that combines cultural health care and the health care system

,

Collaboration with other municipal departments (e.g., schools, social services)

,

MOA with community based organizations, community health centers, VNAs

---

Page 57: 10 ES - #8 Assure competent public and personal health care workforce

Q227

Requirement 1: My department actively promotes public health as a career choice.

Yes

Q228

If yes, how? (Select all that apply)

Collaboration with a school or college of public health to host interns/volunteers

,

Participating in student career fairs,

Working with a vocational training school to promote public health

,

Other (please describe):

Working with the Chamber of Commerce on career training

Page 58: 10 ES - #8 Assure competent public and personal health care workforce

Q229

Requirement 1: My department has a workforce
development plan.

Yes

Q230

If yes, does the workforce development plan? (Select all
that apply)

**Address the collective capacity and capability of the
department workforce**

,

**Address gaps in capacity and capabilities and include
strategies to address them**

,

**Acknowledge the changing environment and include
consideration of areas where the technology advances
quickly, such as information management and (digital)
communication science**

,

**Acknowledge the changing environment and include
considerations of areas where the field is advancing; for
example, emergency preparedness training, health
equity, and cultural competence**

,

**Include an assessment of current staff competencies
against the adopted core competencies**

,

**Include training schedules and a description of the
material or topics to be addressed in the training
curricula to address gaps in staff competencies**

,

**Include a description of barriers/inhibitors to the
achievement of closing gaps or addressing future needs
in capacity and capabilities and strategies to address
those barriers/inhibitors**

Q231

If no, is the plan in development?

Respondent skipped this question

Q232

Requirement 2: My department has implemented its
workforce development strategies.

Yes

Q233

If yes, what workforce development strategies have been
implemented? (Select all that apply)

Completed assessment of current staff competencies,

Developed training schedules

Page 59: 10 ES - #8 Assure competent public and personal health care workforce

Q234

Requirement 1: My department ensures a competent workforce.

Yes

Q235

If yes, how does your department ensure a competent workforce? (Select all that apply)

Documented process for recruitment of qualified staff,

Policies for recruitment of individuals who reflect the demographics of the population served

,

Staff retention activities (e.g., employee satisfaction survey results, needs assessments of work environment, reward and recognition programs, career ladders, promotion opportunities, and supervisor mentoring programs)

,

Job descriptions and requirements for specific certifications, skills, training, experience and education

,

Protocol/process to verify staff qualifications,

Documents that the qualifications have been verified for all staff hired in the past 2 years

Page 60: 10 ES - #8 Assure competent public and personal health care workforce

Q236

Requirement 1: My department documents staff's completion of their professional development activities.

Yes

Q237

If yes, what types of professional development activities? (Select all that apply)

Continuing education for certifications/licenses,

Training opportunities (e.g., HIPAA, emergency response, methods for the presentation of data, health equity, and communications)

,

Mentoring,

Learning by teaching,

Tuition reimbursement/time-off for classes

Q238

Requirement 2: My department provides leadership and/or management development training programs.

Yes

Q239

If yes, what type of leadership and/or management development training programs? (Select all that apply)

Graduate programs in leadership/management,

Meetings and conferences

Q240

Requirement 3: My department provides an environment in which employees are supported in their jobs.

Yes

Q241

If yes, how does your department provide a supportive environment? (Select all that apply)

Supporting staff's regulatory work, which can be met with resistance

,

Seeking staff input on professional development goals,

Providing professional development opportunities,

Providing tuition reimbursement,

Providing support through an Employee Assistance Program (EAP)

,

Maintaining institutional memory, the transfer of knowledge, succession planning

,

Encouraging systems thinking, change management, data use for decisions, and a culture of quality improvement

,

Providing collaborative learning opportunities (e.g., participation on boards, committees, and task forces in community, collaborative planning sessions, shared reviews of program evaluations, etc.)

Page 61: Copy of page: 10 ES -#9 Evaluate effectiveness, accessibility, and quality of personal and

Q242

Requirement 1: My department has adopted a performance management system with input from staff and leadership.

Yes

Q243

If yes, does the performance management system include? (Select all that apply)

Performance standards, including goals, targets and indicators, and the communication of expectations

,

Performance measurement including data systems and collection

,

Progress reporting including analysis of data, communication of analysis results, and a regular reporting cycle

,

A process to use data analysis and manage change for quality improvement and towards creating a learning organization

---

Q244

If no, is the department in the process of adopting a system?

Respondent skipped this question

Page 62: 10 ES -#9 Evaluate effectiveness, accessibility, and quality of personal and population-based health

Q245

Requirement 1: My department has a committee or team that is responsible for implementing the performance management system.

No

Q246

If yes, does the committee or team? (Select all that apply)

Respondent skipped this question

Q247

If yes, for which area(s) has the performance management system been implemented? (Select all that apply)

Respondent skipped this question

Page 63: 10 ES -#9 Evaluate effectiveness, accessibility, and quality of personal and population-based health

Q248

Requirement 1: My department collects, analyzes, and draws conclusions from feedback from different customer groups.

Yes

Q249

If yes, what groups have you surveyed? (Select all that apply)

Governing entities,

Food establishment owners,

Tradespeople,

General public,

Clients of programs,

Patients services,

Volunteers

Q250

Requirement 2: My department has implemented changes/improvements based on the customer feedback.

Yes

Q251

If yes, what is one (1) change that your department has implemented?

Changed hours and locations for vaccine clinics

Page 64: 10 ES -#9 Evaluate effectiveness, accessibility, and quality of personal and population-based health

Q252

Requirement 1: My department provides staff development in performance management.

Yes

Q253

If yes, how does your department provide staff development in performance management? (Select all that apply)

Webinars,

Trainings/presentations,

Training materials

Page 65: 10 ES - #9 Evaluate effectiveness, accessibility, and quality of personal and population-based health

Q254

Requirement 1: My department has a written quality improvement (QI) plan that is dated within five years.

No

Q255

If yes, does the QI plan address the following? (Select all that apply)

Respondent skipped this question

Q256

If no, where is your department in the process? (Select one)

My department has begun planning for a QI plan

Page 66: 10 ES -#9 Evaluate effectiveness, accessibility, and quality of personal and population-based health

Q257

Requirement 1: My department has documentation of implemented quality improvement activities based on the QI plan.

Respondent skipped this question

Q258

If yes, did the documented QI activities include the following? (Select all that apply)

Respondent skipped this question

Page 67: 10 ES - #10 Research for new insights and innovative solutions to health problems

Q259

Requirement 1: My department has incorporated an evidence based or promising practice in a process, program or intervention.

Yes

Q260

If yes, what is/are the source(s) of the evidence-based or promising practice? (Select all that apply)

State agencies/departments,

National organizations,

Community-based organizations,

Colleagues/Peers,

Federal agencies

Q261

If yes, please upload or describe one promising practice implemented.

Respondent skipped this question

Q262

Promising practice description

Vaccine ambassador program for COVID19 - https://pages.ccc.edu/apply/mxvaccine/
and https://www.cdc.gov/vaccines/covid-19/health-departments/generate-vaccinations.html
We also administered Just under 20,000 COVID vaccinations.

Page 68: 10 ES - #10 Research for new insights and innovative solutions to health problems

Q263

Requirement 1: My department has communicated research findings and their public health implications to stakeholders, other health departments, other organizations, and/or the public.

Yes

Q264

If yes, describe the research.

We have hosted community forums about COVID in specific populations due to research about case rates in different parts of the City and mitigation strategies

Q265

If yes, with whom did your department communicate the research findings? (Select all that apply)

Elected/appointed officials,

Local agencies/departments,

Community organizations,

Health care providers,

General public

Page 69: 10 Essential ServicesCertification

Q266

The Director of Health ensures that the provisions of a basic health program, as per CGS Section 19a-207a, are being provided to the community and that the information included in this report is accurate and true to the best of his/her knowledge.

Yes